

A Regular meeting of the Wauseon Public Library was held on 9/9/2025 in the Wauseon Public Library Board Room and called to order by Vice-President Tracy Behrman at 6:06 pm. Vice-President Behrman took roll call. Board members present were Tracy Behrman, Tammy Allison, Sheila Gruenhagen and Katey Maloney; additionally, Dan Baldwin, Director; Jen Basselman, Fiscal Officer. Absent: Ann Oberski, Jo Bruner and Carolyn Manchester.

Public comment: None.

Motion to approve the 8/12/2025 Regular meeting minutes made by Sheila Gruenhagen. Seconded by Tammy Allison. Aye: All. Opposed: None.

Motion to approve the August 2025 Financials made by Tammy Allison. Seconded by Tracy Behrman. Aye: All. Opposed: None.

The following donations were received: Snack donations: \$6.68; Haas Door: \$738.16; Wauseon Machine and Manufacturing: \$173.43; Nancy Westhoven: 9 books; Sara Short: 9 books; Melissa Robertson: 3 books by Freida McFadden; Carol Meier: 3 books; Carolyn Short: "Irena's War" by James D. Shipman. Motion to accept donations made by Sheila Gruenhagen. Seconded by Tammy Allison. Aye: All. Opposed: None.

Personnel Committee: No updates.

Facilities and Equipment: Baldwin reported: Aaron Short, Short Custom Woodworking, has the new bookshelves almost completed. Installation will take about a half day. Wyse Electric replaced the Exit sign in the Children's section. Free and Son installed new filters on both drinking fountains. Behrman asked about the unassembled bookshelf materials that are sitting in the Board room. Baldwin responded that some of those shelves will be used for the bookshelves being built. Leftover shelving materials may be discarded or stored.

Finance/Audit/Records Retention: The Audit Committee met on August 12, 2025 following the regular board meeting. There were no issues or concerns.

Policies and Strategic Planning: No updates.

Old Business

None.

New Business

Baldwin shared that the installation of Huntress and Webroot installed by Innovatek, Inc. on the library computers meets the requirements for the new Ohio Cybersecurity Law according to Innovatek Inc. staff.

Motion to enter executive session to discuss matters to be kept confidential made by Sheila Gruenhagen. Seconded by Katey Maloney. Aye: All. Opposed: None. Executive Session entered at 6:17 pm.

Motion to exit executive session declaring no action taken made by Katey Maloney. Seconded by Sheila Gruenhagen. Aye: All. Opposed: None.

Executive session exited at 7:02 pm.

Motion to adjourn made by Tracy Behrman. Seconded by Tammy Allison. All in favor.
None opposed. Meeting adjourned at 7:08 pm.

Respectfully submitted, Jen Basselman, Fiscal Officer