

A Regular meeting of the Wauseon Public Library was held on 7/9/24 in the Wauseon Public Library Board Room and called to order by President Ann Oberski at 6:00 pm. President Oberski took roll call. Board members present were Ann Oberski, Tracy Behrman, Jo Bruner, Roger Wyman, Tammy Allison, Sheila Gruenhagen and Carolyn Manchester (arrived at 6:25 pm) additionally, Dan Baldwin, Head Librarian; Mackenzie Keene, Children's Librarian; Jen Basselman, Fiscal Officer.

Public comment: None.

Motion to approve the meeting minutes for the Regular Meeting on 6/11/2024 made by Jo Bruner. Seconded by Ann Oberski. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to approve the June 2024 Financials made by Roger Wyman. Seconded by Sheila Gruenhagen. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

The following donations were received: Haas Door \$809.90, Karen Myers: "Crosshairs" by James Patterson, Fulton County Visitors Bureau: "A Good Road from Plymouth Rock to Puget Sound by John Wm. and Ann A. Ridge, Connie Sperry: 6-volume set about the Civil War, Mike and Sheryl Grauman in Memory of Alice Steele: "Strange History" by Editors of Portable Press, Local author Norm Moll: "I Gotta See People" and "Pike Township Crucible" by Norm Moll, and combined snack donations \$35.04. Motion to accept donations made by Sheila Gruenhagen. Seconded by Roger Wyman. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Personnel Committee: Nothing to report.

Facilities and Equipment: Work continues to install the two sculptures donated by Paul zumFelde to be placed in front of the building.

Finance/Audit/Records Retention: The committee will next meet in August.

Policies and Strategic Planning: There was discussion about the current Employment Policy and its impact on one-time volunteers who lead programs. It was determined that the policy does not apply, and no background check will be required.

There was no Old Business.

Motion to approve the Disposal of Surplus Materials and Equipment Policy made by Sheila Gruenhagen. Seconded by Tammy Allison. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Motion to approve the Public and Open Records Policy made by Carolyn Manchester. Seconded by Tammy Allison. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Motion to approve the Employee Safety Policy made by Tracy Behrman. Seconded by Roger Wyman. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Motion to approve Credit Card Policy made by Roger Wyman. Seconded by Jo Bruner. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Motion to donate \$100.00 to the Fulton County Historical Museum made by Roger Wyman. Seconded by Sheila Gruenhagen. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Baldwin shared that the Blink camera system monitoring service had expired. It was decided that service would not be renewed at this time.

Motion to approve the purchase of the following equipment: 9 bar code scanners to replace scanners that are not reliable, a replacement printer for the director's office and a 2-drawer locking filing cabinet for the director's office purchased to hold Human Resources and other sensitive files made by Jo Bruner. Seconded by Ann Oberski. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Motion to enter executive session to discuss matters to be kept confidential made by Ann Oberski. Seconded by Jo Bruner. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Executive Session entered at 6:55 pm.

Motion to exit executive session declaring no action taken made by Tammy Allison seconded by Tracy Behrman. Aye: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman; Opposed: None; Abstain: None.

Executive session exited at 7:09 pm.

Motion to adjourn made by Jo Bruner. Seconded by Tracy Behrman. All in favor: Ann Oberski, Tracy Behrman, Jo Bruner, Tammy Allison, Sheila Gruenhagen, Carolyn Manchester and Roger Wyman. Meeting adjourned at 7:11 pm.

Respectfully submitted, Jen Basselman, Fiscal Officer