

A Regular meeting of the Wauseon Public Library was held on 8/13/24 in the Wauseon Public Library Board Room and called to order by President Ann Oberski at 6:01 pm. President Oberski took roll call. Board members present were Ann Oberski, Tracy Behrman, Roger Wyman, Tammy Allison, Sheila Gruenhagen and Carolyn Manchester; additionally, Dan Baldwin, Head Librarian; Jen Basselman, Fiscal Officer. Jo Bruner was absent.

Public comment: None.

Motion to approve the meeting minutes for the Regular Meeting on 7/9/2024 made by Carolyn Manchester. Seconded by Tracy Behrman. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to approve the July 2024 Financials made by Tammy Allison. Seconded by Roger Wyman. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

The following donations were received: Three bags of books from Jan Tropf; a signed copy of "Percy Jackson Book 4: The Battle of the Labyrinth" by Rick Riordan donated in memory of Michael Paul Thierry from his parents and sisters; a D&D board to be used by the Teen and Adult D&D programs from Jason Robinson; two copies of "A Staff of Many Promises" by Brian Carr, a Wauseon High School graduate donated on his behalf; and combined snack donations \$32.14. Motion to accept donations made by Sheila Gruenhagen. Seconded by Carolyn Manchester. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Personnel Committee: Nothing to report.

Facilities and Equipment: Lee Bruner is making plans to install the quilt and butterfly sculptures donated by Paul zumFelde in front of the building which is anticipated to be done before 9/6/2024. Lee Bruner will also be painting the entry wall in preparation for hanging the Carnegie portrait.

Finance/Audit/Records Retention: The Committee is meeting this evening to review financials.

Policies and Strategic Planning: The Committee continues to work on updating policies.

Old Business

Baldwin reported that the new hot spots acquired to replace WiFi tablets were free to the library. It was originally understood that the library would be charged for these devices. Replacement cost for each device will be \$150.00 which would be charged back to the patron.

New Business

Motion to approve Jen Basselman to attend the 2024 OLC Fiscal Officer 102 training at a cost of \$75.00 made by Tracy Behrman. Seconded by Roger Wyman. Aye: Ann

Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to approve the Hours and Wages Policy made by Roger Wyman. Seconded by Tammy Allison. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to purge all years of SEO uncollected fines dating between 2001 and 2024 made by Sheila Gruenhagen. Seconded by Tammy Allison. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to enter executive session to discuss certain personnel matters made by Tammy Allison. Seconded by Tracy Behrman. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Executive Session entered at 6:27 pm.

Motion to exit executive session declaring no action taken made by Tracy Behrman seconded by Sheila Gruenhagen. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Executive session exited at 6:37 pm.

Motion to hire Dan Baldwin as the permanent Library Director with a \$.50 per hour raise and compensatory time to follow policy made by Ann Oberski. Seconded by Tracy Behrman. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to appoint Katey Maloney to fill the open board position upon Roger Wyman retiring his seat made by Tammy Allison. Seconded by Tracy Behrman. Aye: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman; Opposed: None; Abstain: None.

Motion to adjourn made by Roger Wyman. Seconded by Sheila Gruenhagen. All in favor: Ann Oberski, Tracy Behrman, Tammy Allison, Carolyn Manchester, Sheila Gruenhagen and Roger Wyman. Meeting adjourned at 6:42 pm.

Respectfully submitted, Jen Basselman, Fiscal Officer