

A Regular meeting of the Wauseon Public Library was held on 6/10/2025 in the Wauseon Public Library Board Room and called to order by President Ann Oberski at 5:04 pm. President Oberski took roll call. Board members present were Ann Oberski, Jo Bruner, Tracy Behrman, Tammy Allison (left at 5:45 pm), Sheila Gruenhagen, Katey Maloney and Carolyn Manchester ; additionally, Dan Baldwin, Director; Jen Basselman, Fiscal Officer.

Public comment: None.

Motion to approve the 5/13/2025 Regular meeting minutes as corrected made by Jo Bruner. Seconded by Tracy Behrman. Aye: All. Opposed: None.

Motion to approve the May 2025 Financials made by Tammy Allison. Seconded by Sheila Gruenhagen. Aye: All. Opposed: None.

Basselman shared an update on the ongoing state budget bill language and the potential impact on Public Library Funding beginning with the FY26 state budget. She also reported that the state of Ohio has received her property tax exemption application for the new property, and that she submitted the required paperwork to the Fulton County Board of Elections to put the renewal levy approved in the 5/13/2025 meeting on the 11/4/2025 ballot.

The following donations were received: Snack donations: \$20.16; Sheila and Kenny Gruenhagen: \$500.00 for the Galani Gala; Sue DeRoth: "Loom and Doom" by Susan Steerman and "Into the Air" by Sandra Orchard; Mackenzie Keene: "Americanah" by Chimamanda Ngozi Adichie; Anonymous: "Hope for Widows" by Marilyn Nutter; Ann and Rob Oberski: magnetic letters for the sign on the property and Elm and Shoop; Ann and Rob Oberski: potted flowers in front of the library. Motion to accept donations made by Jo Bruner. Seconded by Carolyn Manchester. Aye: All. Opposed: None.

Personnel Committee: The Director's performance evaluation is due in August. The Committee will meet to develop an evaluation based on that job description.

Facilities and Equipment: Baldwin reported that Lee Bruner fixed the leak on the back window. Bruner is able to seal the roof over the 1986 addition. Multiple options were discussed. The Board needs more information before making a decision. Baldwin is tasked with asking more detailed questions, along with securing a quote from EverDry, and reporting this information at the July 2025 meeting.

Finance/Audit/Records Retention: The Audit Committee reviewed quarterly financials immediately following the May 13, 2025 meeting. The Committee had no concerns.

Policies and Strategic Planning: Bruner will provide the library's inactive 501c3 incorporation paperwork to Kelly Bok, an attorney in Archbold, who will provide support to reinstate this organization's non-profit and tax-exempt status.

Behrman asked if all of the library's policies are up to date. The Committee will review all policies to determine what may need to be updated.

Old Business

The Board tabled setting a meeting date for further discussion on the Mission and Vision statements.

New Business

Motion to approve moving the "Love Your Library" cash balance in the amount of \$680.22 to the General Fund made by Sheila Gruenhagen. Seconded by Tammy Allison. Aye: All. Opposed: None.

Tammy Allison left the meeting at this time and is not included in any subsequent votes.

Final details for the Galani Gala event scheduled for June 12 were discussed. Behrman was working with the high school to secure a small band and choral group. Oberski shared that she in communication with Doug Wheaton, Library Assistant, who has taken the lead on executing plans for the event.

Motion to enter executive session to discuss personnel matters made by Ann Oberski. Seconded by Jo Bruner. Aye: All. Opposed: None. Executive Session entered at 5:48 pm.

Motion to exit executive session declaring no action taken made by Jo Bruner. Seconded by Ann Oberski. Aye: All. Opposed: None.

Executive session exited at 5:53 pm.

Motion to adjourn made by Tracy Behrman. Seconded by Jo Bruner. All in favor. None opposed. Meeting adjourned at 5:54 pm.

Respectfully submitted, Jen Basselman, Fiscal Officer