

A Regular meeting of the Wauseon Public Library was held on 7/8/2025 in the Wauseon Public Library Board Room and called to order by President Ann Oberski at 6:17 pm following a brief informational presentation regarding options to repair ongoing leaking. President Oberski took roll call. Board members present were Ann Oberski, Jo Bruner, Tracy Behrman, Tammy Allison, Sheila Gruenhagen, Katey Maloney and Carolyn Manchester; additionally, Dan Baldwin, Director; Jen Basselman, Fiscal Officer.

Public comment: None.

Motion to approve the 6/10/2025 Regular meeting minutes made by Jo Bruner. Seconded by Sheila Gruenhagen. Aye: All. Opposed: None.

Motion to approve the June 2025 Financials made by Tammy Allison. Seconded by Jo Bruner. Aye: All. Opposed: None.

Basselman and Baldwin will attend an Ohio Library Council webinar on July 30, 2025 to learn the most recent state budget updates and the impact it will have on local libraries.

The following donations were received: Snack donations: \$37.68; Liz H and her family: coffee table for the teen area; Jason and Diem Shape: 25 DVD's. Motion to accept donations made by Sheila Gruenhagen. Seconded by Tracy Behrman. Aye: All. Opposed: None.

Personnel Committee: The committee will meet on August 19, 2025 at 5:30 PM to develop an evaluation for the director.

Facilities and Equipment: The information presented before the meeting by Kevin Demaline and Lee Bruner, two contractors, was discussed. The two were asked to work together to determine the source of ongoing leaking and present options at a future board meeting.

Finance/Audit/Records Retention: The Audit Committee will meet after the August 2025 meeting to review the prior three months' financials.

Policies and Strategic Planning: Bruner shared that Kelly Bok, Archbold attorney, has the paperwork to re-establish the library's 501c3 status.

#### Old Business

The Board agreed move further discussion on the Mission and Vision statements to 2026.

#### New Business

Motion to approve renewing the library's 7/1/2025-6/30/2026 HVAC contract with Fitzenrider in the amount of \$1,998.00 made by Tracy Behrman. Seconded by Carolyn Manchester. Aye: All. Opposed: None.

Motion to adjourn made by Tracy Behrman. Seconded by Jo Bruner. All in favor. None opposed. Meeting adjourned at 6:37 pm.

Respectfully submitted, Jen Basselman, Fiscal Officer